

Minutes of the EDI Board Meeting  
7/26/07 (July)

Board Attendees: Winston, Blane, Aydan, Jonah, Charles, John (7:50), Leslie

Other Attendees: Rose, EDI Co-Executive Director, Don (Voicer for Winston and Minute taker), Chris Mullin

The meeting came to order at 6:38 P.M.

Public Comment

Jonah noted that employment workshops were coming up at CIL.

Approval of Minutes from April 26<sup>th</sup>, 2007 and June 28<sup>th</sup>, 2007

Jonah moved, Blane seconded, and the minutes for April 26, 2007 were passed unanimously with one abstention.

Jonah moved, Blane seconded, and the minutes for June 28<sup>th</sup>, 2007 were passed unanimously with one change adding John to the list of attendees.

Approval of Agenda

Executive Session was moved after the Action and Discussion items. A was omitted. It was agreed that Item #10 would be discussed before Item #7.

Jonah moved, Leslie seconded, and the Agenda was unanimously approved as amended.

President's Report

Leslie said that a lot of hard work had been done this month. She said that EDI owed Sabrina a lot and that she would like to give her a stipend. Rose was asked to find a little for Sabrina and report to the Board.

Executive Directors' Report

Rose said that EDI had generated almost \$3000 through Measure B and suggested that the money be put in the van reserve. Jonah moved, Winston seconded, and it was unanimously passed to give Sabrina \$1000 of this money. Jonah then moved, Blane seconded, and it was unanimously passed to put the balance of \$1972.48 into the van reserve.

Two attendants were lost and three were hired. Two of the new hires had worked for EDI before. EDI is still looking for new attendants and has a lot of good prospects.

In June, there were 403 attendant calls, 65 transportation calls, 39 demand-response transportation calls, and 11 repairs.

There was one continual client complaint.

In May, Esperanza from CIL conducted two client workshops about hiring and managing care givers. The Case Manager in Marin attended one.

An AFLAC representative attended the last staff meeting. The representative comes every year during EDI's open enrollment period. Staff bonuses were also discussed.

Urgent Backup for IHSS consumers is continuing into the new fiscal year in Marin County.

The newsletter is now generating donations. Belinda is working on a newsletter for August featuring donors and staff.

A half-time Senior Assets employee started work on July 9<sup>th</sup>. Her name is Bobbi Green and she will be working Monday through Thursday from 11-4.

There is one small edit left, but other than this the Disaster Registry questionnaire is ready to go to the printer.

Rose and Ayanna went to the City Contractors' Meeting. Gina was away.

The staff held a going-away party for Eduardo, who is moving to Japan.

Gina hired a personal assistant for two days a week, three hours a day.

The 'new' van was sold and \$5900 was put back into the van reserve.

### Nepotism Policy

Charles read the draft policy that had principally been composed by Aydan. Winston commented that the policy did not concern a Conflict of Interest and that middle section was not relevant and should be reworked. Jonah moved, Blane seconded and it passed with one opposed to pass the policy 'as is' subject to legal consultation and to place the policy in the appropriate document(s). Winston said that he would rework the policy and offer an alternative in August.

Leslie said that there was one employee that would be disqualified to work at EDI under the new policy. Jonah said that the employee would be grandfathered in. Aydan said the policy should be used as a guideline and was not necessarily written in stone. Jonah said that the way it was written it should not come up again. Leslie said that she would like Belinda to be the employee's supervisor, and Rose agreed.

### Visitors Policy

Leslie said that she did not get to it and that she would like Rose and Gina to work up a policy about visitors to the office who are friends and relatives of the workers. Rose asked if it should be a policy or a guideline and the general consensus of the Board members was that it should be a guideline.

### Attendant Compensation

Winston said that the employees got bonuses but not raises. He said that the Consumer Price Index was 2.2% for the year and asked the Board if they could do something about that. Rose said that a 25-cent raise would be \$22,000 and that EDI did not have the funds in the budget. She said that she did not know where EDI would get the money. Rose said that Belinda was getting a book of organizations that only give money to disability projects. Rose said that she would also like to increase the Case Manager hours.

Rose said that she had discussed the different payment options that she had worked out and that ultimately the staff had decided to keep the existing structure.

Aydan said that the #1 priority was to think about the attendants. She asked if the \$2000 surplus from Measure B could be used for the attendants. She asked if increased call volume or co-pay could be used for some kind of attendant fund.

Rose said that she was hesitant about creating a fund. She said that raises need consistent funding. The client co-pay already goes entirely to the attendants. Rose said that if EDI gets more calls then the attendants will make more money, and that Belinda was working on an outreach plan. She said that EDI could also attempt to raise the client co-pay, which had not been raised in three fiscal years. Jonah said that raising the co-pay should be a last resort. Both Rose and Winston said they would work on how EDI could implement a sustainable increase.

There was a five minute break, and then at 7:58 P.M. Charles moved, Winston seconded and it was passed unanimously to go into Executive Session, inviting Don to stay.

The meeting adjourned at 9:10 P.M.