

Minutes of the EDI Board Meeting
8/23/07 (August)

Board Attendees: Winston, Blane, Aydan, Charles, Leslie, Mark, Jonah

Other Attendees: Gina, EDI Co-Executive Director, Don (Voicer for Winston and Minute taker), Bonnie Regina (client)

The meeting came to order at 6:42 P.M.

Public Comment

A client spoke of several complaints they had with Gina. Leslie told her that the complaints would be investigated and that the Board would be in touch. The client left. Gina explained her position on some of the complaints.

Approval of Minutes for July 26, 2007

Jonah moved, Blane seconded, and the July minutes were approved unanimously with one abstention.

Approval of Agenda

Leslie stated that she wanted to go in to Executive Session at 7:30. Jonah raised the issue of a potential scheduling change for the Board meeting in September. Jonah moved, Blane seconded, and the Agenda was unanimously approved.

President's Report

Leslie stated that the Board was doing good work, and thanked the people who were helping.

Executive Directors' Report

Three attendants were hired and one of these quit.

New cities for the Marin County Urgent Backup will be added September 1. Services will be offered from 6:00 A.M. until midnight. The dispatchers have been informed of these changes. The dispatchers will be trained on working with mentally disabled recipients.

June call figures were 430 attendant calls, 70 transportation calls, 18 demand-response transportation calls, and six repairs. Gina noted that the actual number of demand-response calls might be higher.

Two City of Berkeley contracts were signed.

EDI's public storage was cleaned out, which will result in a savings of \$110 per month.

Rose signed up for vision and chiropractic care for staff.

An insurance application was filled out and is being distributed to potential carriers.

Two drivers were trained. There are now five drivers.

A cell phone representative came in to discuss combining EDI's cell phone bills into one, to lower cost.

A cleaning person has been hired and will start in September.

About \$1900 was put in the Van Replacement Fund.

\$1000 was paid to EDI's consultant, Sabrina Klein.

The disaster questionnaire was sent out to the clients.

The ED's are working on getting a good conference phone.

David Wee with the City of Berkeley is working on getting other agencies together for the disaster preparedness plan.

Ayanna and Gina are working on an outreach day.

The City of Berkeley approved that EDI continue to serve two clients temporarily relocating to Emeryville for about three months.

Leslie has been assisting the office during Rose's vacation.

The Senior Assets person is working out well

For the Board, Leslie requested a list of dates when there was no driver for a scheduled shift and a list of the staff that had quit EDI in the last year, with their contact information.

Gina said that it is hard to get females for the 6:00 P.M. to 8:00 A.M. shifts. She also said that some attendants have complained that EDI does not give a mileage or depreciation allowance when they use their own cars.

Gina said that because of a new law, EDI drivers would require Bluetooth to maintain hands-free driving.

Jonah asked if EDI did exit interviews, and was told yes by Gina, except when they could not be contacted.

Potential September Board Meeting Date Change

Jonah moved, Leslie seconded and a decision to move the September Board meeting date from the 27th to the 20th, to avoid a religious conflict, was unanimously approved.

Blane commented that the new janitor was coming in twice a month, and said that he would like to change that to at least once a week. Jonah moved, Blane seconded, and the motion passed unanimously to have the janitor come once a week if it was affordable.

Jonah moved, Winston seconded, and a motion to go into Executive Session, inviting Don, passed unanimously.

The regular meeting resumed at 9:10 P.M.

Charles moved, Jonah seconded, and it passed unanimously to add Don to the Board. Don said it would be his pleasure to continue the minutes as part of his service to the Board.

Winston moved, Jonah seconded, and a new version of the Conflict of Interest policy was passed unanimously with two abstentions.

Jonah moved, Winston seconded and it passed unanimously to adjourn at 9:20 P.M.