

EDI Board Meeting Minutes – August 28, 2008

Board Members Present: Blane, Charles, Debby, John, Mark, Peter, and Winston (with Aaron Strickler)

Also Present: Gina Sasso, Leslie Gordon (with Rayne), Andy & Becky Donohoe, and Roy Misquitta [applying for a position on the Board]

1. **Public Comments:** Winston informed Board members that Don would not be attending due to a back injury. [Don had requested to be present by telephone, but John and Gina were not able to get the phone to work.] Debby agreed to take the minutes in Don's absence.
2. **Approval of Minutes: Peter moved, Blane seconded, to approve the minutes from the meeting on 7/24/08.** It was noted that the minutes needed to be changed to reflect the fact that Charles wasn't in attendance. **With that change noted the minutes were unanimously approved.**
3. **Approval of Agenda:** There was no discussion on this, and we moved forward.
4. **President's Report:**
 - a. Still working with Bruce and Mary and making some progress. Bruce would like to set up a meeting with the Board, preferably within the next two weeks. Blane will post possible dates and times on the List so people can check their calendars so that he can arrange this meeting.
 - b. We had a very successful 13th Anniversary Party on Sunday, August 24th, at which we gave certificates of appreciation & gift cards to attendants and a plaque to Louie Lock. Both Blane and Peter commended the staff (especially Gina, Ayanna & Cliff) for all of the work they did to make the office look nice, arranging for and bringing the food, and cleaning up after the party. A special thank you to Mario, who did an excellent job as D.J., was also noted. Kriss Worthington from the Berkeley City Council attended and helped hand out the certificates of appreciation. Also in attendance at the party were John Selawesky, President of the Berkeley Board of Education, and Jesse Quinn, a candidate for Dona Spring's seat on the City Council.
5. **Co-Executive Directors' Report:**
 - a. Gina spoke with Dmitri with the Ed Roberts campus and found out that we are still on the list of potential renters at the new campus. She will send the email stream to Board members tomorrow. Some of the space at the campus has been purchased; we need to find out what space is left for renters.
 - i. Charles requested that Blane, as President of the Board, follow up on the space tomorrow. **Blane will write Dmitri a letter.**
 - ii. Andy Donohoe commented that he thought our presence at the Ed Roberts campus was a done deal.
 - b. Gina also reported that she has started taking a class in Small Business Administration and one for her recertification in Learning Disabilities to fulfill her contractual obligation with EDI.
 - c. Leslie reported that the call volume for the month of July totaled: 406 attendants, 38 emergency transportation, 33 on-demand, and 9 repairs. We hired 1 new male attendant

- and 1 new female attendant. One of our long time drivers is leaving us next month to follow his dream. 1 female attendant is back from leave.
- d. We have a new contract monitor, Gloria Ocampo. We are trying to keep the \$15,000 from last year's measure E in the van replacement fund, but this is a little challenging. We will keep you updated.
 - e. We are changing dental plans because the new one is cheaper and comparable in coverage.
 - f. Some of us went to the Dona Spring memorial and Gina made connections with City officials who may talk with us later about EDI.
 - g. Gina and Leslie are making progress with Bruce and Mary. They are wonderful and we are working hard. We had one meeting with a few of the board members. Gina and Leslie usually meet with Bruce and Mary on Wednesday mornings so the office is closed. Tomorrow, Gina and Leslie are meeting with Bruce in the morning, but Ayanna will be here. Mary will be working with us in the office in the afternoon.
 - h. We are following up with the Marin program to see how much longer they intend to use our services.
 - i. Leslie still needs to work on a newsletter and the employee handbook.
 - j. Our 13th year Anniversary Party was held on August 24th. A lot of people came and Kriss Worthington gave certificates to all the employees that were in attendance. The rest of the employees will receive gift cards with their next paycheck.
 - k. Discussion about the Case Manager Presentation and other materials sent in the Board packets was deferred to Executive Session.

6. Action and Discussion:

- a. **Disabled Lawyer Search:** Peter reported that an interview is scheduled for 9/9 at 3:30 pm at the EDI office with the candidate to be the new lawyer for EDI. She is someone who has lived in Berkeley for 30 years and is active on several committees and boards, and she has offered EDI a rate that is lower than our current attorney. **Noted later in Executive Session that Board members and staff are invited to participate in the interview.**
- b. **Status of Repair Service:** John reported that the storage space that has Louie's spare parts, wheelchairs, etc. has been switched into his name. Cost of the storage space is \$253/month. John offered to pay for the space for one month out of his own pocket (he doesn't have space at his house for everything stored in the rental space), but can't afford to pay for it beyond that.
 - i. John also reported that the space is not easily accessible, both physically and due to the fact that the space closes at 5:00 p.m. and is not open on weekends, exactly the times when he does repairs.
 - ii. Andy wondered if EDI could purchase a storage bin and get space from the City of Berkeley. EDI could store needed generators there as well.
 - iii. Gina spoke with David Wee about 3 containers that the City of Berkeley has; she will look into the issue of getting a container from the City.
 - iv. **Peter moved, Charles seconded, that at least for September and October, EDI will reimburse John for his out-of-pocket expense for leasing the storage space (total of \$506). Issue to be re-visited if necessary. Unanimously approved.**

- c. Filling Board Vacancies:** Roy Misquitta, an attendant who formerly worked for EDI, has applied for Board membership. It was decided to discuss this in Executive Session, and that Blane would inform Roy after our discussion.
 - d. Ed Roberts Campus:** This issue was discussed earlier during the Executive Directors' Report.
 - e. ED Search:** Decided to discuss in Executive Session.
 - f. Case Manager:** Decided to discuss in Executive Session.
 - g. EDI/CIL Joint Committee:** Since Jonah was not in attendance, this was moved to our next Board meeting.
- 7. Secretary's Report:** None.
- 8. Treasurer's Report:** EDI had hoped to put the \$15,000 left over from last fiscal year into an account to replace the van. The City doesn't appear to be going for this idea. We put approximately \$2,000 into savings, and sent about \$2,000 back to the City.
- 9. Executive Committee Report:** None.
- 10. Fundraising Committee Report:** None.
- 11. Human Resources Committee Report:** None.
- 12. Board Recruitment Committee Report:** None.
- 13. Personnel/Judicial Committee Report:** None.
- 14. SUS Committee Report:** None in August.
- 15. Invasive Care Committee Report:** None
- 16. By-laws Modification Committee Report:** None.
- 17. Disaster Preparedness Committee Report:** The committee hasn't met.
 - a.** Gina attended the CARD meeting with the City, but the meeting was really from the Health Dept. and more about networking.
 - b.** David Wee contacted Gina earlier this week re: the 3 containers from the City and they discussed things EDI would need, such as respirators and generators. **Gina will email the Board with follow up.**
 - c.** Gina has a list of those for whom it would be critical to be without power for <2 hours, should there be a power outage.
 - d.** Donna McCracken, the new head of OES in Berkeley, is a friend of Peter's. OES is coming out with a list of supplies people with disabilities should have. Gina noted that she has also been in communication with Donna.
- 18.** At 8:10 Blane moved and Winston seconded and the Board unanimously voted to move into Executive Session, inviting Gina and Leslie to stay for the first part.
- 19.** The meeting was adjourned at 9:50 pm.

Respectfully submitted by Debby Graudenz