

Date Registered: _____
 Intake By: _____



Easy Does It Emergency Services Client Intake Form

The following information is necessary to certify you for program services and will be kept confidential.

Name: _____ Phone: _____

Street Address: _____ Apt.: _____ City/State/Zip: _____

Mailing Address: _____

In case of emergency, contact: Name: _____ Phone: _____

Please Circle the answer:	
Male / Female	
Do you identify as being of Hispanic or Latino(a) ethnicity?	Yes / No
Would you like to be added to the City of Berkeley disaster registry for people with disability?	Yes / No
How did you hear about us?	
Can we add you to our email list? If so, what is your email address?	
Circle preferred method to receive correspondence: Email Regular Mail	

Please Check all that apply:					
×	Age:	×	Other Characteristics:	×	Race:
	0-5		Single Female Head of Household? <i>If yes:</i> # of minors in your care: _____		Black/African American
	6-11		Homeless		Asian/Asian-American
	12-17		Chronically Homeless		White
	18-23		Disability (specify):		American Indian/Alaska Native
	24-44				Native Hawaiian/Pacific Islander
	45-54				
	55-61		Speech Disability (specify):		Other/Multiracial (Please specify):
	62 and over				
	Other(specify):		Other (specify):		
	Date of Birth:				Decline To State?



Easy Does It Emergency Services

Income Certification (Circle One) *FOR DATA INFORMATION ONLY, NOT ELIGIBILITY*

ANNUAL INCOME LIMITS - 2012 Guideline						
INCOME LEVEL	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons
Zero Income to Poverty	\$0 - \$11,770	\$0 - \$15,930	\$0 - \$20,090	\$0 - \$24,250	\$0 - \$28,410	\$0 - \$32,570
Poverty to 30% AMI	\$11,771 - \$19,500	\$15,931 - \$22,300	\$20,091 - \$25,100	\$27,850 - \$27,850	\$28,411 - \$30,100	\$32,570 - \$32,571
30 - 50% AMI	\$19,501 - \$32,550	\$22,301 - \$37,200	\$25,101 - \$41,850	\$27,851 - \$46,450	\$30,001 - \$50,200	\$32,571 - \$53,900
50 - 80% AMI	\$32,551 - \$50,150	\$37,201 - \$57,300	\$41,851 - \$64,450	\$46,451 - \$71,600	\$50,201 - \$77,350	\$53,901 - \$83,100

CHECK HERE IF YOUR ANNUAL INCOME IS ABOVE THESE LIMITS

Interviewer: **Check** the income level of the client and indicate below the source of information used to verify this information. Please see instruction sheet to help with completion.

(**current-within 2 mos.)

- CalWORKs Food Stamps Medi-CAL Tax Return (most recent return)
 SSI** Payroll Stub** Bank Statement Other ** _____
 Self certified. Please explain: _____

Scope of Service - Attendant Component

Easy Does It will provide emergency personal care only. Emergency personal care is services required to maintain the non-institutionalization of the client. EDI attendants are required to assist clients with urgent care needs by listening carefully to the client's instructions and by providing appropriate, reasonable services for the client.

Scope of Service – Detail: Services provided by emergency attendants:

- Accompaniment to urgent medical appointments
- Assistance with respiration such as self-administered oxygen and ventilators
- Assistance with interpreter needs
- Bathing, oral hygiene, and grooming
- Care and assistance with prosthetic devices
- Changes in bed linens and urgent light laundry **(2 loads max.)**
- Clearing accessible ramps and pathways of obstructions
- Dressing and undressing
- Garbage removal
- Light housecleaning **(Bath\Kitchen wipe down, Vacuuming, mopping, dishes)**
- Meal preparation, feeding and meal clean up
- Menstrual care
- Mobility assistance such as ambulation
- Postural repositioning both in and out of bed
- Protective supervision - **Up to 3 hours**
- Provide food, water and urgent clean-up for animals **(Includes Walking dogs)**
- Providing access to medications
- Range of motion exercises
- Tactile skin stimulation for circulation
- Toileting
- Transfer assistance in and out of bed, wheelchairs, other vehicles, from floor to wheelchair with assistance of another untrained person



Easy Does It Emergency Services

3017 Telegraph Avenue, Suite 210 Berkeley CA 94705

Office: (510) 845-5513 Fax: (510) 845-2115 Dispatch: (510) 704-2111

Email: info@easydoesitservices.org

Office hours: Monday- Friday 9am – 4pm

My signature indicates that I have received this Easy Does It informational packet and that I agree to adhere to the policies and practices of Easy Does It Emergency Services Program and I hereby certify that, to the best of my knowledge, the above statements are true and correct. I understand this information is subject to verification only by authorized Easy Does It personnel.

CLIENT

INTERVIEWER

Client Printed Name

Interviewer Printed Name

Parent/Client Signature

Interviewer Signature

Date

Date

Client gave verbal approval of this form.

Please note that the 24-hour dispatch number is different than our general office number. The 24-hour dispatch emergency hotline number is (510) 704-2111.

If you have any questions or comments, please contact the Easy Does It office at (510) 845-5513. We need to receive feedback from our clients to help us continually improve our services. Thank you!